

# *Music with Chelsea 2020-2021 Policies*

## COVID19 Policies:

Chelsea is hopeful that she may be able to relax these policies later in the year depending on the situation in Alberta and Alberta Government/Alberta Health Services guidelines.

- Lessons will be scheduled with 10 minute breaks in between them. Chelsea will use this time to sanitize inside and outside door handles, light switches, the piano bench, keys and music stand as well as the washroom.
- At their first lesson, students will be provided with a piano music bag containing a music binder, pens, pencils, sticky notes and highlighters. This will eliminate the need to share materials and writing utensils. Please remember to bring this bag to each lesson.
- To eliminate the amount of people in the entryway at any given time, please be prompt for pick up and drop off of your student. If you must arrive early, please wait in your car until 1 minute before your lesson time. Chelsea has the right to refuse entry to those who arrive early.
- Students will be required to use hand sanitizer **or** wash their hands with soap and water for 20 seconds prior to their lesson. Chelsea will do the same.
- Masks will not be required, however if a student prefers to wear one or would prefer Chelsea to wear one, that will be accommodated.
- Siblings who are not taking lessons will not be permitted in the lesson area. One parent may sit in on the lesson if they choose. That seating will be sanitized between families as well.
- Siblings who are both taking lessons may attend each other's lesson but must sit in the designated chair and bring a book or activity--no shared toys or colouring items will be provided.
- Students will be playing Chelsea's high end digital piano, which can be more easily and frequently sanitized without damaging the keys. Advanced students may play on the acoustic piano.
- Chelsea will sit 6 feet away from the student, and will demonstrate on her other piano with a separate set of books. She will take notes on a computer and send them to the printer where students will pick them up for their binder.
- If anyone in your home is exhibiting any symptoms of sickness (fever, cough, runny nose, upset stomach), your student is not permitted to attend lessons in person and an online lesson will be offered.
- If you or a member of your household have travelled outside of the country within the last 14 days, your student is not permitted to attend lessons in person and an online lesson will be offered.
- If you have come in contact with anyone who has tested positive for COVID19, you will not be permitted to come to lessons for 2 weeks and online lessons will be offered.
- If Chelsea is exhibiting any symptoms of illness she will move lessons online.
- Zoom lessons will remain an option for anytime a student cannot come to piano in person (whether this is due to illness, travel in the family or another reason).
- Students may request that their lessons be moved to Zoom for any reason with a minimum of 1 hour notice. Each family will have a Zoom link that will remain the same for the entire year.
- If COVID19 cases increase in Alberta, lessons may move online until the situation improves. Chelsea reserves the right to make this decision and no refunds will be given if students do not want online lessons.

I understand and agree to abide by the above policies. I agree to screen my child before they come to lessons with the self-screening checklist Chelsea provides and to switch to an online lesson if they are exhibiting any symptoms.

### Cancellation and Make-Up Policy:

- The music lesson year is based on 34 lessons. Chelsea aims to have finished lessons by mid-June, but may go a week or two longer to finish the 34 lessons. These 34 lessons take into account a break for Thanksgiving, Christmas & New Years, Family Day, Music Festival weeks and Easter.
- Due to the fact that Chelsea has a very full studio, she will not be offering make up lessons throughout the year for student absences. Instead, students will be offered the following options: a Zoom lesson during their regular time or a pre recorded video lesson (students can record their pieces and send them by email, text or YouTube link prior to their lesson time and Chelsea will send a video response during their regular lesson time).
- If Chelsea cancels for illness, piano education conferences or other reasons, she will offer a make up lesson on a Monday, a Saturday or at the end of the school year (late May/early June). If the student does not reach 34 lessons at the middle of June because of Chelsea's cancellations, families will be reimbursed for missed lessons.
- If your lesson time no longer works for you, Chelsea may or may not be able to reschedule within her teaching hours. If she is not able to reschedule, she reserves the right to require the following 2 months tuition payments as she may not be able to find a student to fill that spot.
- **60 days written notice is required to withdraw** a student from Chelsea for any reason (Chelsea will keep the following two months tuition cheques or will require payment for the following two months after the students last lesson).
- Chelsea reserves the right to cancel the registration of a student at any time and for any reason.
- *Complete registration is subject to registration fee payment by applicant.*

### Practice Expectations:

- Chelsea's goal is to provide each student with a quality music education that is fun, engaging, and tailored to their needs. Chelsea strives to be enthusiastic, and wants each student to feel valued and talented. Her goal is not to create perfect performers, but rather to create engaged students who are fluent in the language of music, who love to play piano, and who are excellent at their instrument. She desires that every student would come away from lessons with a positive experience and a desire to continue their musical education. In order for this to happen, ***practice time should occur 5 days a week.*** Chelsea will go over with your student what a 'practice' session should entail.
- If your child is struggling with a particular concept, song or just practice times in general, please let Chelsea know so that we can work on a solution together. Sometimes it is just a matter of adjusting the material or expectations so that a child can feel successful.
- Two recitals will be provided throughout the year. These are fun times of celebration of what the students have accomplished throughout the year, but participation is not mandatory.

### Payment Policy:

- The student will cover the cost of all materials (piano books, theory books, etc.) that arise throughout the year. Chelsea will purchase the materials and give you an invoice. The average cost throughout the year depends on the student's level and progress...it can range from \$50-120 per student for the year.
- **A registration fee of \$40 per student** is required by August 15 to hold your child's spot for the fall. This covers the cost of administrative fees, supplemental music from Chelsea's lending library, their music binder, printing of homework pages and pieces, and the 2 recitals (no fees for tickets) and various prizes and incentives throughout the year.
- The student will cover all costs of exams or music festivals throughout the year (these are optional).
- A monthly tuition fee is charged from September to June and is based on 34 lessons over the school year. The full tuition payment is due even if the student only has two lessons (for instance, in December), as the tuition is based on 34 lessons over 10 months.

- 30 minute lessons are \$110 per month, 45 minute lessons are \$160 per month and 60 minute lessons are \$210 per month.
- If a student is taking an exam that is later than their 34 lessons, extra lessons will be made available at a discounted cost of \$28 per half hour lesson.
- Invoices are sent via email by the 1st of each month. Tuition payments not received by the 7th of each month will be charged a \$20 late fee.

**Payment Options:**

- **Cheques:** Tuition fees of **10 post-dated cheques** (September-June) for the 2020-2021 school year must be submitted to Chelsea (**made out to Chelsea Bustin**) prior to or on the first lesson in September 2020. Please date each cheque for the first day of each month. A \$30.00 charge will be levied on each cheque returned NSF from the customer's bank account. Chelsea will cash each cheque by the 5<sup>th</sup> of each month.
- **Credit card:** Payment by credit card can be made through Chelsea's website. There is a small service charge for this. Payments can be set up to occur each month, or you can make them manually each month.
- **E-transfer:** you can e-transfer your monthly payment to [info@musicwithchelsea.com](mailto:info@musicwithchelsea.com) by the 7<sup>th</sup> day of each month. E-transfers can be set up in your online banking to occur automatically each month.

I have read the above policies and fully agree to abide by them for the duration of the 2020-2021 Music with Chelsea year (September 1, 2020-June 30, 2021).

**Student(s) Names:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Parent/Guardian Name:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

## Waiver of Liability, Assumption of Risk, and Indemnity Agreement

**Waiver:** In consideration of being permitted to attend piano classes and participate in the activities related thereto, I \_\_\_\_\_ (“the student”) or \_\_\_\_\_, the parent or guardian of the student, for myself, my heirs, parents, guardians, personal representatives or assigns, do hereby waive any potential claim arising from my attendance at the classes and release and discharge my teacher, \_\_\_\_\_ (“the teacher”), their heirs, personal representatives, agents or assigns from any and all claims resulting from illness or injury arising from, or as the result of, my participation in said classes and activities.

**Assumption of Risks:** It is acknowledged hereby that I understand that due to the nature of the Covid-19 virus in general and, specifically, due to the fact that piano teaching requires close contact between student and teacher, the classes and related activities carry with it certain inherent risks relating to the virus that, despite all reasonable steps taken by the teacher to lessen potential exposure to the virus, cannot be guaranteed to be eliminated completely regardless of the care taken to avoid exposure. I have read this assumption of risks and I know, understand, and appreciate the risks that are inherent in engaging in this activity in this time of Covid-19 outbreaks. Therefore, I hereby assert that I am participating in my classes, concerts and any other related activities voluntarily and I knowingly assume the risks as they relate to the virus.

**Indemnification and Hold Harmless:** I also agree to indemnify and hold harmless the teacher from any and all claims, actions, damages and liabilities brought as a result of me engaging in my piano classes and related activities and to reimburse the teacher for any expenses they may incur as a result of any claim.

**Severability:** The undersigned further expressly agrees that the foregoing waiver and assumption of risks agreement is intended to be as broad and inclusive as is permitted by the law and that if any portion thereof is held invalid, it is agreed that the balance shall, notwithstanding, continue in full legal force and effect.

**Acknowledgment of Understanding:** I have read this waiver of liability, assumption of risk, and indemnity agreement, fully understand its terms, and understand that I am giving up substantial rights, including my right to sue. I acknowledge that I am signing the agreement freely and voluntarily, and intend my signature to be a complete and unconditional release of all liability to the greatest extent allowed by law.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Student Name

\_\_\_\_\_  
Parent/Guardian Name

\_\_\_\_\_  
Student or Parent/Guardian Signature